

**CLOVERDALE FIRE PROTECTION DISTRICT  
MINUTES FOR APRIL 8, 2024  
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA; Also accessible via teleconference: 1-978-990-5000; access code: 628387#**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on April 5, 2024**

**PLEDGE OF ALLEGIANCE:** Led by Board President Pigoni

**ROLL CALL:**

Directors Present: Directors Taylor, Avansino (via teleconference) and President Pigoni  
Directors Absent: Directors Southard and Johnson  
Others Present: Fire Chief, Jason Jenkins (via teleconference), Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Taylor moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for February 12, 2024 Regular meeting

Director Avansino moved and Director Taylor seconded the motion to approve the Minutes of February 12, 2024 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PROCLAMATION/PRESENTATION(S):** None

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Jenkins reported not a lot of changes from last month: cash assets as follows:

<b>Institution</b>	<b>Amount</b>	<b>Purpose</b>
Summit Bank Payroll	\$78,239.17	New Payroll account
Summit Bank	\$284,769.91	Operations/Checking
Summit Bank	\$209,366.00	Reserve-Apparatus Fund
	\$1,242,605.94	Cash Sweep
	\$135.00	Petty Cash
<b>TOTAL CASH ASSETS</b>	<b>\$1,815,116.02</b>	

We will not see the type III hit the app fund until mid year of next year.

Director Taylor moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No    Abstain    Absent 2.

2. 2022-2023 Audit

Chief Jenkins reported the annual audit is a bit late but overall the audit report very similar to last year. No major capital purchases. We will be seeing some big changes in property tax revenue and will continue to increase with developments on the south end of town. President Pigoni reviewed the audit. Thank you to Michelle for all her work on the audit.

**REPORTS:**

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Measure H – certified last week at 61%. We will proceed cautiously. The plan is to hire/retain local firefighters for upstaffing for red flag assignments, expand paramedic services, fuel reduction, hiring firefighters. 2.78% of tax revenue \$1.7 million per year. Director Taylor inquired about increasing our prop 4 limit. We will have to adjust it next year to include the sales tax amount. Reserve funds should be in a designated fund to be protected in the future. It will take some time to build a plan for the changes. • Chief Jenkins and Chief Turbeville discussed the Assistant Chief position and they are working on the job description. • Construction and development on the south end of town is continuing. Multiple solar projects throughout the community. • Seasonal firefighters will be hired in May. • We will be testing for engineers promotions. Chief Jenkins met with Chief Turbeville to map out a plan for the testing process.
3. Volunteer Report – The volunteer appreciation dinner is scheduled for May 18<sup>th</sup>. Volunteers are very busy taking classes: EMT, boating class, etc.

**GOOD OF THE ORDER:** Nancy announced her resignation due to moving out of the area. Kind words from Chief Jenkins expressing his appreciation for Nancy's support throughout his career and acknowledging all of the many accomplishments we have seen throughout her tenure. Kind words from President Pigoni expressing how much she (and the rest of the board) will miss her strength and leadership. We will make a presentation and acknowledge her resignation at the May 18<sup>th</sup> dinner.

**CLOSED SESSION:** none

**ADJOURNMENT:** The meeting adjourned at 6:54 p.m.

**NEXT MEETING DATE:** Regular Meeting May 13, 2024 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

*Minutes approved as written – Motion/Second: Taylor/Southard*

*Date: 5/13/24*

Michelle Black  
Clerk of the Board

5/13/24  
Date