

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR APRIL 11, 2022
REGULAR MEETING

Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Due to the threat of COVID-19 the meeting was held via teleconference

Via teleconference: dial in number 1-978-990-5000; access code 628387#

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on April 8, 2021

PLEDGE OF ALLEGIANCE: No pledge due to teleconference meeting format

ROLL CALL:

Directors Present: Directors Southard, Johnson, Taylor, Avansino and President Pigoni

Directors Absent: None

Others Present: Fire Chief, Jason Jenkins

AGENDA APPROVAL: Approved without change.

Director Southard moved and Director Johnson seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for March 14, 2022 Regular meeting

Director Taylor moved and Director Southard seconded the motion to approve the Minutes of March 14, 2022 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Director Johnson moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. Resolution 11-22 Approving the amendment to the employment agreement for the Fire Chief
Chief Jenkins discussed the fire chief contract. Reported that the contract reflects salary increase and no benefits or other increase to the contract. President Pigoni discussed working with the Chief Jenkins and director Southard on the agreement and supports the updated agreement.

Director Southard moved and Director Taylor seconded the motion to approve amendment to the employment agreement for the Fire Chief

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. Resolution 12-22 approving the amendment to the employment agreement for the admin assistant/manager

Chief Jenkins discussed the administrative agreement and its recommended changes to convert PTO into a more traditional Sick and Vacation accrual system. Chief Jenkins explained that the accruals are in line and appropriate with our other contracts.

Director Southard moved and Director Johnson seconded the motion to approve the amendment to the employment agreement for the admin assistant/manager

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. LAFCO election of alternate special district representative

Chief Jenkins explained the candidates and that he was familiar with candidate William Norton from Sonoma Valley Fire District and he did not know the other candidates. President Pigoni explained that she knows Mr. Norton and Tamara Davis from Marin Sonoma Mosquito Vector Control District. President Pigoni thought both candidates were highly qualified and both would do the homework necessary for the job. At the end of discussion the board chose Mr. Norton largely due to his association with a fire district.

5. FASIS board of directors election

Chief Jenkins explained that he knew the three fire chief candidates only. Chief Jenkins thought all three would do a good job. President Pigoni also agreed with Chief Jenkins. President Pigoni stated that Mr. Howard was doing a good job and she supported him.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported on the Mechanic position and that it would likely be noticed soon. Chief Jenkins reported on the CWPP and that the draft was being reviewed by allied agencies, city council and committee members. Their comments are due back by April 22. Chief Jenkins will address changes and hopes to have a final CWPP completed in May. The seasonals will be hired back sometime in May. Chief Jenkins is evaluating when fire season will begin.
3. Volunteer Report – Chief Jenkins reported on the recent badge pinning and promotion of Kagen Davis, Peter Avansino and Kyle Yeager
May 1 Earth Quake Preparedness Safety Fair

GOOD OF THE ORDER: None

CLOSED SESSION: None

ADJOURNMENT: The meeting adjourned at 7:02 p.m.

NEXT MEETING DATE: Regular Meeting May 9, 2022 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA