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**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR FEBRUARY 15, 2022**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:34 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

*Due to the threat of COVID-19 the meeting was held via teleconference  
Via teleconference: dial in number 1-978-990-5000; access code 628387#*

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on February 11, 2022**

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**PLEDGE OF ALLEGIANCE:** no pledge due to teleconference format

**ROLL CALL:**

Directors Present: Directors Southard, Avansino and President Pigoni  
Directors Absent: Johnson and Taylor  
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Avansino moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for December 13, 2021 Regular meeting

Director Avansino moved and Director Southard seconded the motion to approve the Minutes of December 13, 2021 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Jenkins reported our December tax distribution was at \$715,000 which is as expected with a slight decrease. Unanticipated revenue from the Dixie Fire strike team came in at \$551,000. We collected another \$246,000 for the Geyserville JPA in February which reflects invoices through November 2021. This will reflect in the February financial reports. Cash balances as of 1/31/22 is as follows:

<b>Institution</b>	<b>Amount</b>	<b>Purpose</b>
Exchange Bank	\$13.01	Payroll (will be closed out in February)
Summit Bank Payroll	\$136,983.62	New Payroll account
Summit Bank	\$160,315.77	Operations/Checking
Summit Bank	\$696,831.00	Reserve-Apparatus Fund (budgeted \$755,381)
	\$1,110,099.98	Cash Sweep
	\$135.00	Petty Cash

	<b>\$441,500.00</b>	<b>CWPP Grant Funds</b>
TOTAL CASH ASSETS	\$2,545,878.38	

Director Southard moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

2. Resolution 10-22 Approving the 12/11/21 – 6/30/23 Memorandum of Understanding for the Cloverdale Firefighters Association including salary schedule

Chief Jenkins reported this version of the MOU cleans up some language and finalizes the salary schedule. The salary schedule reflects a 5.5% salary increase and another 2% increase April 1, 2022.

Director Southard moved and Director Avansino seconded the motion to approve Resolution 10-22 approving the 12/11/21 – 6/30/23 Memorandum of Understanding for the Cloverdale Firefighters Association including salary schedule

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**REPORTS:**

1. President’s Report – none
2. Fire Chief’s Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported we received word from CalFire that North County has been awarded the grant for the D3 Dozer. We met to discuss the transport, trailer, etc. The cost for the dozer is \$220,000 and does not include transport. • The Northern Sonoma County Fire Protection District annexation was approved by the Board of Supervisors and will now go to LAFCO in March. We could see tax revenue by July. The ad hoc committee met a few weeks ago and discussed moving forward with hiring a fuels crew supervisor and we are looking at a fire mechanic (and possibly a dozer operator) position for the North County. The ad hoc committee will be working on a 5-year plan for the North County which would include staffing and a possible tax assessment. • Our inspection program is going well. The vegetation management inspections are wrapping up and we are doing business inspections. • The CWPP is still in process. We will provide a draft to the board for review early next week. • The liaison meeting with the City was rescheduled. There are a lot of topics to discuss. • The volunteer association met for a dinner meeting at the beginning of the month and discussed a swift water program. We will be getting \$10,000 from the volunteer association to purchase a swift water rescue boat. The Association received a generous donation specifically for a water component so that was a very timely donation. The district will match the funds. • The association elected a new president and vice president – Pres. Kyle Yeager; VP Peter Avansino.
3. Volunteer Report – discussed above

**GOOD OF THE ORDER:** Director Southard expressed her heart felt appreciation for the flowers sent in memory her husband Dave and to thank the crew for their kindness and support during her time of need. President Pigoni and the board expressed their love and support for Melanee and the meeting will be adjourned in memory of Dave Southard.

**CLOSED SESSION:** None

**ADJOURNMENT:** The meeting adjourned at 6:55 p.m. in memory of Dave Southard

**NEXT MEETING DATE:** Regular Meeting March 14, 2022 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA