

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JULY 12, 2021
REGULAR MEETING**

Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Due to the threat of COVID-19 the meeting was held via teleconference

Via teleconference: dial in number 1-978-990-5000; access code 628387#

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 9, 2021

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Southard, Johnson, Taylor, Avansino and President Pigoni

Directors Absent: None

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Taylor moved and Director Johnson seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for June 14, 2021 Regular meeting

Director Johnson moved and Director Taylor seconded the motion to approve the Minutes of June 14, 2021 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report

- b.) Approval of Claims

Chief Jenkins reported cash balances as follows:

Exchange Bank Payroll	\$19,612.97
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Summit Bank	\$231,633.07
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Summit Bank Apparatus	\$755,381
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Summit ICS (sweep)	\$849,049.98
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Petty Cash	\$135
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Total Cash Assets	\$1,855,812.02
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Director Southard moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

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2. Resolution 01-22 establishing the 2021-2022 appropriations limit at \$2,123,467
Chief Jenkins reported we are using the county's formula to calculate our appropriations limit which is based on the previous year with a cost of living increase.

Director Johnson moved and Director Taylor seconded the motion to approve the 2021-2022 appropriations limit at \$2,123,467.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. Resolution 02-22 approving the first amendment to the agreement with the County of Sonoma for enhanced service
Chief Jenkins reported the agreement is again for \$275,000 to provide funding for 2.0 staffing.

Director Taylor moved and Director Southard seconded the motion to approve the agreement with the County of Sonoma for enhanced services for 2.0 staffing

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. Resolution 03-22 approving an agreement with Wildfire Services Group, LLC for the Community Wildfire Protection Plan Project – ITEM TABLED TO THE NEXT REGULAR BOARD MEETING

The agreement with Wildfire Services Group is one component of the Community Wildfire Protection Plan project at a cost of about \$96,000. The full amount of the grant funds were wired into our bank account and we received our first invoice for services performed. Cloverdale Fire will be overseeing the payments Director Southard expressed concern about receiving an invoice for services prior to the agreement being reviewed and approved. The COPE group solicited companies for the consultant contract and the county approved. Chief Jenkins spoke to Supervisor Gore who supported the selection. In order to obtain the grant funds, we are required to hire a consultant. The Board agreed that we request more of a breakdown of services for the invoice before payment is issued and also that Wildfire Services Group provide a presentation to the Board or subcommittee on their company and tasks to be performed for this project. Board recommends tabling this item until the next regular board meeting.

5. Resolution 04-22 declaring Engine 6581 as surplus
Chief Jenkins reported 6581 was purchased new about a decade ago. With the purchase of the new Type 1, we need to surplus and sell the old 6581 and put that money back into the apparatus replacement fund.

Director Avansino moved and Director Southard seconded the motion to declare 6581 as surplus and sell.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

REPORTS:

1. President's Report –None
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) –
Chief Jenkins reported June was a very busy month. We have successfully brought on 3 Geyserville firefighters into our MOU. All paid employees are now in the MOU. We had a staff meeting with all of staff. The MOU will be expiring in August. • Regarding the tax exchange agreement, the county did not want to do a tax exchange agreement right away. Chief will report more when the information becomes available. • The 4th of July went smoothly with good staffing. • With the severe heat, the City opened a cooling center at the Vets Building. • We sent a water tender to LA for immediate need and we had our water tender backups in place. • Wine

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Country to the Rescue was very successful with a scaled down version of years past. • The volunteer association will be participating in a comedy night event held at the Citrus Fair. • We will also be participating in a COPE/Cert emergency preparedness event on August 7th. • The Sonoma County Fire District's Association meeting was canceled. • Board agrees to in-person meeting starting in August.

3. Volunteer Report – discussed above.

GOOD OF THE ORDER: None

ADJOURNMENT: The meeting adjourned at 7:06 p.m.

NEXT MEETING DATE: Regular Meeting August 9, 2021 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA