

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JUNE 14, 2021
REGULAR MEETING**

Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

*Due to the threat of COVID-19 the meeting was held via teleconference
Via teleconference: dial in number 1-978-990-5000; access code 628387#*

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 11, 2021

PLEDGE OF ALLEGIANCE: No pledge due to teleconference format

ROLL CALL:

Directors Present: Directors Johnson, Taylor, Avansino and President Pigoni
Directors Absent: Director Southard
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Johnson moved and Director Taylor seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for May 10, 2021 Regular meeting

Director Avansino moved and Director Johnson seconded the motion to approve the Minutes of May 10, 2021 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Chief Jenkins reported we are nearing the end of the fiscal year. Budget numbers are mostly in line. Cash assets are as follows:

Institution	Amount	Purpose
Exchange Bank	\$61,855.60	Payroll
Summit Bank	\$383,447.17	Operations/Checking
Summit Bank	\$755,381.00	Reserve-Apparatus Fund (budgeted \$853,681)
	\$849,049.98	Cash Sweep
	\$135.00	Petty Cash

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TOTAL CASH ASSETS	\$2,049,898.75	
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We are presenting the preliminary budget today and will fine tune the budget with the final budget in September.

Director Taylor moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 16-21 approving the 2021-2022 Preliminary Budget

Chief Jenkins reported the preliminary budget serves as a placeholder but is a good process to go through. Employee costs line items will increase due to bringing on 3 firefighters from Northern Sonoma County Fire and this will show as a pass through for employee expenses. This will be adjusted at final budget when we have those numbers. President Pighi stated the budget committee reviewed the preliminary budget and agrees that doing the preliminary budget is a good process. Director Johnson inquired about legal fees. Legal fees were increased due to opinion letter for fireworks and 2 opinion letters for debt services agreements for the purchase of apparatus.

Director Johnson moved and Director Taylor seconded the motion to approve the 2021-2022 preliminary budget

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Northern Sonoma County Firefighters into the Cloverdale MOU discussion

Chief Jenkins reported we would bring on the remaining 3 firefighters with Northern Sonoma County Fire Protection District effective July 1, 2021. This has been discussed by labor, board and ad hoc committee. The JPA is going well. We will have to add a side letter to the JPA to bring on the 3 remaining firefighters. Board agrees to proceed with bringing on 3 remaining firefighters into the MOU.

Director Taylor moved and Director Avansino seconded the motion direct the Fire Chief to proceed with bringing on the 3 remaining firefighters from the Northern Sonoma County Fire Protection District into the Cloverdale Fire MOU.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – None
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported May was a busy month. We met with the city liaison committee to discuss weed abatement, proceeding with permits for the fireworks show and the sale of safe and sane fireworks. • We hired 2 seasonals for this fire season. • We will possibly have 5 volunteers from the volunteer academy we hosted. • The CWPP grant was awarded. We will be discussing how to distribute the funds and work; more to come. • The Type 1 is almost in service. • The state is lifting the mask requirement for in person meetings. We are planning on an in-person meeting with the August board meeting.
3. Volunteer Report – The Association is purchasing equipment for the new Type 1 engine. They are back to in person meetings/trainings.

GOOD OF THE ORDER: None

CLOSED SESSION: None

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ADJOURNMENT: The meeting adjourned at 6:49 p.m.

NEXT MEETING DATE: Regular Meeting July 12, 2021 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA