

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR APRIL 12, 2021
REGULAR MEETING**

Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

*Due to the threat of COVID-19 the meeting was held via teleconference
Via teleconference: dial in number 1-978-990-5000; access code 628387#*

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on April 9, 2021

PLEDGE OF ALLEGIANCE: Will forego the pledge due to teleconference meeting format

ROLL CALL:

Directors Present: Directors Southard, Johnson, Taylor, and President Pigoni

Directors Absent: Director Avansino

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Taylor moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for March 8, 2021 Regular meeting

Director Taylor moved and Director Johnson seconded the motion to approve the Minutes of March 8, 2021 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Chief Jenkins reported cash assets as follows:

Institution	Amount	Purpose
Exchange Bank	\$31,887.39	Payroll
Summit Bank	\$250,527.74	Operations/Checking
Summit Bank	\$755,381.00	Reserve-Apparatus Fund (budgeted \$853,681)
	\$849,049.98	Cash Sweep
	\$135.00	Petty Cash
TOTAL CASH ASSETS	\$1,886,981.11	

Apparatus fund reflects the purchase of the 2 command vehicles and UTV. We will be meeting with the budget committee soon regarding the preliminary budget. The county

agreed to 2 more years of financial support until the tax exchange agreement or sales tax measure is approved.

Director Johnson moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 12-21 Installment Sale Agreement with Municipal Finance Corp for the funding of a new Type 1 Engine.

Chief Jenkins reported the Type 1 is nearing completion. We are heading east to do a final inspection. We agreed to keep cash on hand and debt service the full amount of \$611,907.46 for 7 years with a 2.6% interest rate. The annual payment will be approximately \$96,000. President Pigoni reported she and the Chief discussed the agreement and she feels it is a good interest rate with no pre-pay penalty. It gives the option for any changes in the future and the opportunity to pay in full depending on the economy. Board agrees.

Director Johnson moved and Director Southard seconded the motion to approve Resolution 12-21 Installment Sale Agreement with Municipal Finance Corporation for the funding of a new Type 1 Engine

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. LAFCO election for special district representative

Chief Jenkins reported the special district representative position has 2 nominations: Mark Hemmendinger and Bill Norton. Northern Sonoma County Fire District is voting for Hemmendinger with strong support. Board agrees to support Mark Hemmendinger.

Director Taylor moved and Director Southard seconded the motion to cast our vote for Mark Hemmendinger for LAFCO Special District Representative and to direct Chief Jenkins to submit the ballot.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. FASIS Board of Directors election ballot

President Pigoni knows all incumbents and would recommend all incumbents for the FASIS Board of Directors

Director Pigoni moved and Director Johnson seconded the motion to vote for all incumbents listed (Sasser, Weber, Pearce, Tyler) and for the Chief to submit the ballot.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

5. Introduction of the updated agreement with the County of Sonoma for collecting special taxes, fees and assessments.

Chief Jenkins reported we are only introducing this agreement. It will be brought before the board for approval at the May meeting. The Auditor-Controller Treasurer-Tax Collector office recently conducted a review of direct charge agreements and determined they were outdated for most agencies so they are requesting we execute the updated agreement.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported the County of Sonoma is funding a fire preparedness plan with the PG&E

Cloverdale Fire Protection District

Regular Meeting Minutes

April 12, 2021

Page 3

settlement money. There are currently multiple fire preparedness/prevention plans happening right now. Geoff Peters is working with Supervisor Gore on getting a permanent bridge at Asti and Sup. Gore offered grant money if we would come up with a plan. A draft plan has been created and the first step is to hire a consultant to identify areas (which has pretty much been done). The 2nd step is to expand the fuels crews in the North County. Geyserville already has an established fuels crew and Chief Jenkins recommends putting the money towards an already established fuels crew. The plan consists of \$50,000 - \$100,000 for a consultant; \$250,000 towards more fuel reduction. Chief Jenkins will forward the plan to the board. President Pigoni mentioned the additional fuels crew employees and the funds can fall under the North County Fire JPA which would further enhance and support coordinating efforts for North County. The Chief recommends building 1 fuels crew versus 2 duplicate groups. Board agrees. • The employee MOU contract expires in August. We are working with Marshall and Geyserville's labor group regarding their 3 firefighters entering into our MOU contract. • Dry Creek Rancheria Fire started an internal volunteer academy and due to personnel issues they had to halt the academy. Chief Jenkins is working with our staff to continue the academy. There are 9 participants. We could see some good volunteer recruits out of the academy. • We are getting our equipment ready for fire season. • We have been hearing a lot of public concerns regarding smoke with control burns. Chief Jenkins is working with police chief Ferguson on informing the public of large control burns via Nixle and we will notify the public of large burns on our social media.

3. Volunteer Report – There will be a dinner meeting this week. The members are talking about purchasing equipment for the new Type 1 engine.

GOOD OF THE ORDER: Director Taylor reported the sales tax measure would happen in June of 2022. Each department will receive a survey next month to meet the silver plan. The county is looking to take 40% of the Measure G.

ADJOURNMENT: The meeting adjourned at 7:12 p.m.

NEXT MEETING DATE: Regular Meeting May 10, 2021 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA