

**CLOVERDALE FIRE PROTECTION DISTRICT  
MINUTES FOR JULY 9, 2018  
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 6, 2018**

**PLEDGE OF ALLEGIANCE:** Led by Board President Giovanatto

**ROLL CALL:**

Directors Present: Directors Avansino (arrived at 6:42 pm), Southard, Johnson and President Giovanatto

Directors Absent:

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Southard moved and Director Johnson seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for June 11, 2018 Regular meeting

Director Southard moved and Director Johnson seconded the motion to approve the Minutes of June 11, 2018 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**

a.) Financial Report

b.) Approval of Claims

Chief Jenkins reported year end report will be presented at the August meeting. We received our 17-18 teeter revenue. Employee costs are over budget due to strike team expenses. We are over budget in Services and Supplies due to the change of accounting procedures for our line of credit payment, small tools purchases with the CalFire VFA grant (50% reimbursement), and increased fuel costs. This will be adjusted at final budget.

Director Southard moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

2. Resolution 01-19 establishing our 2018-2019 appropriations limit

We are setting our annual appropriations limit. Chief recommends using the County formula for calculating the limit as in past years.

Director Johnson moved and Director Southard seconded the motion to approve Resolution 01-19 establishing the 2018-2019 appropriations limit at \$1,914,930.

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

3. Resolution 02-19 approving the 2018-2019 CalFire Dispatch Agreement in the amount of \$37,837

The dispatch agreement is for \$37,837. The projected total is based on hours worked and hourly rates. Usually we come in lower than the agreement amount. The county is picking up dispatch costs if you are with REDCOM. The county has not committed to a long-term assistance and there is concern that REDCOM costs could increase. Chief Jenkins does not recommend switching to REDCOM at this time.

Director Southard moved and Director Johnson seconded the motion to approve 2018-2019 CalFire Dispatch Agreement in the amount of \$37,837

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

4. 2018 Biennial Notice – Conflict of Interest Code  
No change

Director Johnson moved and Director Southard seconded the motion to accept the 2018 Notice indicating no amendment is required.

Motion carried: Aye 3 No 0 Abstain 0 Absent 1.

**REPORTS:**

1. President's Report – Will report on FASIS at the August meeting.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported we had a strike team out at the Oregon boarder for 1 week on a CalFire wet hire assignment. • Fire Prevention remains busy. The Chevron addition is progressing; Vine Ridge Assisted Living is moving quickly. • We are working on our landscaping and have a plan to keep up the maintenance. • Apparatus – all equipment in service. • For the 4<sup>th</sup> of July we up-staffed two extra engines. Fireworks complaints are being addressed the by the City Manager. Concerned citizens were advised to attend the liaison meeting. There were no fire calls for service on the 4<sup>th</sup> of July. We will continue the conversation regarding safe and sane fireworks.
3. Volunteer Report – The July dinner meeting will be on July 11<sup>th</sup> and we will honor retired board member Al Giordano.

**GOOD OF THE ORDER:**

**ADJOURNMENT:** The meeting adjourned at 6:46 p.m.

**NEXT MEETING DATE:** Regular Meeting August 13, 2018 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

Submitted by:

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Michelle Black, Clerk of the Board