

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR JUNE 11, 2018**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 8, 2018**

**PLEDGE OF ALLEGIANCE:** Led by Board President Giovanatto

**ROLL CALL:**

Directors Present: Directors Avansino, Giordano, Johnson and President Giovanatto  
Directors Absent: Director Southard  
Others Present: Financial Consultant Brian Elliott, Fire & Emergency Services and Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Giordano moved and Director Johnson seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for May14, 2018 Regular meeting

Director Giordano moved and Director Avansino seconded the motion to approve the Minutes of May 14, 2018 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Financial Consultant, Brian Elliott presented the financial report. Revenue is at 149.28% of budget. This is primarily due to strike team reimbursements. Strike team revenue is unanticipated and therefore not included in the preliminary budget. We borrowed \$100,000 from our line of credit.

Director Avansino moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 13-18 approving the 2018-2019 preliminary budget

Brian Elliott reported we anticipate a carryover of \$400,000 plus. We reduced office supplies by \$5,000, added \$20,000 for potential election costs. President Giovanatto stated the preliminary budget was reviewed by the budget subcommittee.

Director Johnson moved and Director Giordano seconded the motion to approve Resolution 13-18 approving the 2018-2019 preliminary budget

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**REPORTS:**

1. President's Report –President Giovanatto will be attending FASIS meeting and will report back. A special thank you to retiring long-time board member, Al Giordano for his years of service and dedication to the fire district.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Clerk of the Board, Michelle Black presented the Fire Chief's report in the Chief's absence. Thank you to Al Giordano for his 20 years of dedicated service to the fire district. We would like to host a thank you dinner for Mr. Giordano at the next association dinner in July. • The main focus during the past month has been on fire season preparedness and also training new members. • CalFire station is now staffed and their auto aid responses are back in place for the summer. • Staff remains busy with prevention work and plan checks. • The weed abatement program is under way. Inspections are complete and a list of non-compliant properties have been referred to the city for abatement. • The care facility on Treadway is moving along quickly. • Staff inspected the vendors at Friday Night Live. • Training focused on annual wildland mandatory skills, fit testing for SCBAs is complete. • Chief Jenkins participated in North Bay Incident Management Training. • Incidents for May – 95; back to back calls – 1. • Water tender 6590 had a pump module upgraded. Engine 6570 headlights were replaced to LED. All equipment remains in service for both districts and all routine maintenance requests continue to be worked on. • A town hall meeting was held and received positive feedback from the citizens. • The chief attended the Palomino Lakes Howe Owners Association annual meeting with the main topic of the October fire storm and fire prevention. • CFD engine participated in the North Bay Burn Relay and made a donation on behalf of the department. • Asti Winery hosted a thank you dinner for the zone. The event was very well attended.
3. Volunteer Report –July 4<sup>th</sup> dinner/business meeting will most likely be moved to the following week. We will confirm the date.

**GOOD OF THE ORDER:**

**ADJOURNMENT:** The meeting adjourned at 6:52 p.m.

**NEXT MEETING DATE:** Regular Meeting July 9, 2018 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA