

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JANUARY 8, 2018
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on January 5, 2018

PLEDGE OF ALLEGIANCE: Led by Board President Giovanatto

ROLL CALL:

Directors Present: Directors Avansino, Southard, Giordano, Johnson and President Giovanatto

Directors Absent:

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Southard moved and Director Giordano seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

CLOSED SESSION: Convened to closed session at 6:34 pm
Public Employee Performance Evaluation
Fire Chief
Government Code 54957

Reconvened to open session at 6:48 pm
No action taken

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for December 12, 2017 Regular meeting

Director Johnson moved and Director Avansino seconded the motion to approve the Minutes of December 12, 2017 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report

- b.) Approval of Claims

Brian Elliott (FESC) presented a mid-year report stating he went back 10 years from 2008 to present showing the improvement in our financial status as we started 2017-2018 fiscal year with a beginning balance of almost \$600,000. There are 2 significant factors – Cloverdale started to see recovery from the 2008 downturn in real estate values and continued financial support by the

county of Sonoma and strike team revenue. Since assuming our own Treasurer we have experienced greater flexibility in managing revenue and expenditures. We have received 52% of our tax revenue, 40% from our special assessment, 8% from other funding sources. Strike team revenue will net approximately \$280,000. Employee costs are at 85% due to strike team expenses. Our regular overtime is within budget. Services and Supplies are at 35.2% but will be transferring funds to apparatus at year end. Equipment maintenance is at 80% due to regular maintenance, and preparation and repair from strike teams. Apparatus fund is at \$268,368 and will be at about \$400,000 at year end after transfer. Outside Banking -- Our Exchange Bank account is for payroll only. Our main account at Summit State holds \$250,000 and anything over that is held in a sweep account to insure the funds where it is invested (no risk) and insured.

Director Southard moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. Resolution 10-18 approving the 2018 agreement with Sonoma Computer Products for network management services
No changes in the contract from the previous year.

Director Avansino moved and Director Southard seconded the motion to approve Resolution 10-18 approving the 2018 agreement with Sonoma Computer Products for network management services.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. 2016-2017 Audit Report – Chief Jenkins reported our long term liability obligations have been reduced. Only one loan remaining for expenses for the new station which will be paid down from impact fees from the Assisted Living project.

Director Johnson moved and Director Southard seconded the motion to accept the 2016-2017 audit report as presented

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. 2018 Board Meeting Schedule – Chief Jenkins would like to move the start time of the meetings to 6:30 pm for the next three meetings. Board agrees.
5. Correspondence from LAFCO regarding County-Wide Redevelopment Agency Oversight Board special district representative – board instructed to let Michelle/Chief know if they are interested.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported the new shift change is going well. • Ad hoc committee continues to meet. Director Giovanatto is reaching out to Supervisor Gore and Jim Colangelo . • Prevention has been fairly busy. • We ordered a parking canopy. • training consists of annual required trainings. • year end number of calls – 1275 – more than last year. • Seasonal positions helped with being able to respond to calls and strike team and back staff. Chief would like to extend the seasonal positions through winter. • CFPD responded to the Thomas Fire in Southern California in December. • We are working on equipment repairs due to strike teams. • We are performing maintenance on Geyserville's engines for fleet contract.
3. Volunteer Report – The volunteer association is planning the annual awards dinner. • Discussing equipment purchases (some purchases will be 50/50 with the district).

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GOOD OF THE ORDER: None

ADJOURNMENT: The meeting adjourned at 7:22 p.m.

NEXT MEETING DATE: Regular Meeting February 12, 2018 at 6:30 pm at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA