

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR SEPTEMBER 11, 2017
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on September 8, 2017

PLEDGE OF ALLEGIANCE: Led by Board President Giovanatto

ROLL CALL:

Directors Present: Directors Avansino, Southard, Johnson and President Giovanatto

Directors Absent: Director Giordano

Others Present: Battalion Chief Rick Blackmon, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Avansino moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

PUBLIC HEARING: 2017-2018 FINAL BUDGET – Public Hearing to be opened under item #2

CONSENT CALENDAR:

1. Approval of Minutes for August 14, 2017 Regular meeting

Director Southard moved and Director Avansino seconded the motion to approve the Minutes of August 14, 2017 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S): none

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report

- b.) Approval of Claims

President Giovanatto reported the 2016/2017 year-end report is being presented tonight. Report will be attached to minutes. Summary as follows: Revenue exceeded budget 44.12% most notably due to strike teams. • Employee costs were over budget by 11.06% due to strike team employee expenses. • Services and Supplies were 19.01% under budget. • \$125,000 was transferred to the apparatus fund. The apparatus fund at year end was \$264,465. • The district will retire all existing debt this new fiscal year thanks to impact fees from the Vine Ridge Assisted Living project.

Director Southard moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**Cloverdale Fire Protection District
Regular Meeting Minutes
September 11, 2017**

Page 2

2. Resolution 05-18 2017-2018 Final budget
Public Hearing regarding 2017-2018 final budget
Opened to public hearing at 6:13 pm
No public comment
Reconvened to open session at 6:13 pm

Final budget reflects an increase in the property tax revenue line item from \$630,000 in the preliminary budget to \$650,000. The revenue versus expenses will draw down cash in the bank to address the shortfall of \$263,624. We will be using our reserves to address the shortfall and we also have our line of credit established with Summit State Bank. President Giovanatto is presenting the 17-18 final budget in place of Brian Elliott, FESC.

Director Avansino moved and Director Johnson seconded the motion to approve Resolution 05-18 approving the 2017-2018 final budget

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Thank you card from Norma Giordano – Board wishes Director Giordano a speedy recovery.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Battalion Chief Blackmon presented a chief's report in Chief Jenkins' absence. We have been participating in strike teams. • prevention projects are progressing. • We held a 9/11 ceremony this morning; well attended. • The volunteer association is working on the spaghetti dinner fundraiser which will be held on November 4th. • CVFA had a booth at the car show last weekend selling t-shirts.
3. Volunteer Report – discussed above.

GOOD OF THE ORDER: Director Avansino expressed we are all missing Al at tonight's meeting and wish him a speedy recovery.

ADJOURNMENT: The meeting adjourned at 6:25 p.m.

NEXT MEETING DATE: Regular Meeting October 9, 2017 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA