

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JULY10, 2017
REGULAR MEETING**

Regular meeting was called to order at 6:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 7, 2017

PLEDGE OF ALLEGIANCE: Led by Board President Giovanatto

ROLL CALL:

Directors Present: Directors Avansino, Giordano, Johnson and President Giovanatto

Directors Absent: Director Southard

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Johnson moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for June 12, 2017 Regular meeting

Director Johnson moved and Director Giordano seconded the motion to approve the Minutes of June 12, 2017 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Our 2016/2017 year-end finances are increased due to the following: continued financial support by the County Board of Supervisors; continued support by the organized labor group; Overall staff awareness to be conservative with taxpayer dollars; Support from the District Board of Directors; Clear direction provided by the Fire Chief and Administrative Assistant; Increases in local development impact to reduce short term debt. We will be providing a year-end report at the August board meeting. Staff overtime budget is \$30,000 which is over budget due to overtime correction payout; licenses & permits line item has almost 100% cost recovery; Chief Jenkins recommends sending a letter to the Board of Supervisors thanking them for their financial support over the past 5 years. Board agrees to include how funds are being used in that letter. Chief Jenkins will be providing a draft for review/approval. Director Giordano inquired about line item 1017 – Residual Property Tax – RPTTF. Director Giovanatto provided background and information.

Director Avansino moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 01-18 approving the 2017-2018 appropriations limit
Chief Jenkins reported this year's amount increased by \$74,000 from last year. Chief Jenkins recommends using the County's formula as we have done in the past.

Director Avansino moved and Director Giordano seconded the motion to approve the 2017-2018 Appropriations Limit at \$1,851,212

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Resolution 02-18 approving the line of credit with Summit State Bank
Chief Jenkins reported this resolution will approve the District entering into a line of credit agreement with Summit State Bank and also authorize the Fire Chief to sign the agreement. The agreement is for 2 years for the full \$650,000. The line of credit would be used in the event of possible up front employee costs for strike teams until we receive our tax installments in April and December.

Director Johnson moved and Director Avansino seconded the motion to approve the line of credit with Summit State Bank and authorize the Fire Chief to sign the agreement

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. Resolution 03-18 approving the MOU with the County of Sonoma for 2016-2017 funding
Chief Jenkins reported this MOU with the County of Sonoma is for 2016-2017 funding of \$100,000. Funding for 2017-2018 is uncertain.

Director Giordano moved and Director Avansino seconded the motion to approve the MOU with the County of Sonoma for 2016-2017 funding

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – Wine Country to the Rescue is this weekend.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported the Advisory Council meeting was on July 1st. The main topic of discussion was the Zone 6 Geyserville and Knights Valley annexation. The report was not ready to be reviewed. Each region presented its vision. The county becoming a contract service agency was also discussed; • The weed abatement program is complete and was very successful. • We had a very quiet 4th of July with no fires. We will continue to work with the city on this issue. • We received \$23,000 of equitable distribution funds from the County of Sonoma. A seasonal firefighter position was added using these funds; it is a split position which enables us to fill strike team requests. • We are beginning to review plans for granny units. We are applying the state standard and each unit will be reviewed on a case by case basis by the fire district for access water supply and set back. • We had 627 calls year to date; 111 for June; 6 back to back calls. Significant incidents included a structure fire in Palomino Lakes, structure fire on Josephine, and a vegetation fire on Hot Springs Road. • Sonoma County Fire Districts Association meeting will be July 27th in Bodega Bay. • Wine Country to the Rescue event is this weekend.
3. Volunteer Report – Discussed above. Also, the Association will be having a spaghetti dinner sometime in October.

GOOD OF THE ORDER: none

ADJOURNMENT: The meeting adjourned at 6:33 p.m.

NEXT MEETING DATE: Regular Meeting August 14, 2017 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA