

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR DECEMBER 12, 2016
REGULAR MEETING**

Regular meeting was called to order at 6:03 p.m. by Director Avansino at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on December 9, 2016

PLEDGE OF ALLEGIANCE: Led by Director Avansino

ROLL CALL:

Directors Present: Directors Avansino, Southard, Giordano, Giovanatto and President Johnson (arrived at 6:08 pm)

Directors Absent: none

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Southard moved and Director Giordano seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No Abstain Absent 2.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for November 14, 2016 Regular meeting

Director Giordano moved and Director Southard seconded the motion to approve the Minutes of November 14, 2016 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report

- b.) Approval of Claims

Chief Jenkins reported we will be receiving our tax revenue towards the end of December. We engaged in the line of credit with Summit Savings around December 1st which is much later than in past years. We received more plan check revenue than expected and also received some prior year revenue that posted this fiscal year. Employee costs are higher due to strike team response. Services and supplies are under budget because we have not transferred operational appropriations to the apparatus fund. Building projects are very active with the Vine Ridge Assisted Living breaking ground soon. We have issued a temporary certificate to occupy the three story Cloverdale Family Apartments. Renner, Nu Forest Products and Grocery Outlet are all still in the pipeline. These projects will add both property improvement tax income and special assessment revenue next year. We will report more on this in the mid-year budget recap.

**Cloverdale Fire Protection District
Regular Meeting Minutes
December 12, 2016**

Page 2

2. Oath of Office – Chief Jenkins administered oath of office for Directors Southard and Johnson. Oath of Office for Director Giovanatto will administered at the January meeting.
3. Election of officers – Director Avansino nominated Director Giovanatto to be 2017 President of the Board; seconded by Director Southard. President Johnson volunteered to be 2017 Vice President; board agrees.
4. Committee assignments – Chief Jenkins suggests keeping committee assignments the same as 2016 with the exception of a name change for the Consolidation Committee to Region 6; board agrees.
5. LAFCO alternate member. There is a vacancy for the special district alternate representative on the LAFCO board. Director Giordano expressed the importance of having a representative from the North County on the board as fire services is a significant topic of discussion. Chief Jenkins will have the LAFCO application emailed to Director Southard and Director Giovanatto.

REPORTS:

1. President's Report – None
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported he had a recap meeting with President Johnson that went very well. • Regarding the sphere of influence/annexation issue, Chief Jenkins attended an advisory committee meeting. Supervisor Gore requested a vision document for the use of the money. Geyserville Fire will be reviewing the document at their board meeting on Wednesday. Chief Jenkins, Paul Berneir and Fred Peterson had a very positive meeting with Calpine. They are in support of the annexation. As directed, Chief Jenkins reached out to Cal LAFCO and spoke with one consultant who was willing to complete a write up regarding the sphere of influence; still doing research. We will have more information after the Geyserville board meeting and the next ad hoc meeting. The committee currently feels that the vision document and sphere of influence must clearly state Cloverdale's needs before we proceed with any process. The County's process of requesting "asks" from the agencies in Region 6 has been put on hold to re-evaluate the efficiency of the process. • Engine company level inspections are progressing. • The Cloverdale Family Apartments received a certificate of occupancy as they want people to occupy the apartments by Christmas. • Calls for November – 91; year to date 1076; 2 back to back calls. • The Association is working on enhancements to the water tender (foam system and front spray nozzle), which is needed for strike team deployment. • Volunteer appreciation dinner will be in February. • Congratulations to Director Giovanatto on her retirement from City of Sonoma as City Manager scheduled for this month.
3. Volunteer Report – Chief Jenkins reported Association committee developed a list of items needed for the department. Some of the items will be purchased 50/50 (association & district) using 2016 fund raising money. Chief Jenkins expressed his appreciation for the Cloverdale Volunteer Firefighters Association for their support of the district.

GOOD OF THE ORDER: Director Avansino reminded us of the family Christmas potluck to be held on Friday, December 16th. Director Giordano thanked Chief Jenkins for doing the shopping for the volunteer association dinner and thank you to staff members who did all the work cooking a great meal. President Johnson thanked the board for allowing her the opportunity to be Board Vice President for 2017. Auxiliary Coordinator, Sherrie McNulty reported the family Christmas potluck is Friday; toy round up is Sunday, December 18th and the volunteer appreciation dinner is scheduled for February 4th.

ADJOURNMENT: The meeting adjourned at 6:44 p.m.

NEXT MEETING DATE: Regular Meeting January 9, 2017 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA