

**CLOVERDALE FIRE PROTECTION DISTRICT  
MINUTES FOR NOVEMBER 14, 2016  
REGULAR MEETING**

**Regular meeting was called to order at 6:03 p.m. by Board Vice President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on November 10, 2016**

**PLEDGE OF ALLEGIANCE:** Led by Board Vice President Giovanatto

**ROLL CALL:**

Directors Present: Directors Avansino, Southard, Giordano, Giovanatto  
Directors Absent: President Johnson  
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Giordano moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**PUBLIC COMMENTS-GENERAL INTEREST:** Welcome to the Geyserville Board representatives attending this evening.

**CONSENT CALENDAR:**

1. Approval of Minutes for October 12, 2016 Regular meeting

Director Avansino moved and Director Giordano seconded the motion to approve the Minutes of October 12, 2016 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**PROCLAMATION/PRESENTATION(S):** none

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Jenkins reported our revenue is slow to come in; mostly includes plan check fees collected and one strike team reimbursement. We have been able to be cash positive longer than in past years. We will be dipping into the line of credit in the few weeks for a short time, then we will receive our December tax revenue by the 15<sup>th</sup>. Strike team revenue is approximately \$192,000 and we have received \$9,200 so far. Employee costs are higher due to strike team expenses. Services and supplies are under due to large capital transfers that have not yet occurred. The beginning year balance in our apparatus fund is \$134,888 and we are currently using those funds for operating expenses. The account will be backfilled with property tax revenue received in December.

Director Southard moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**REPORTS:**

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported the hiring process for 5 new volunteers is in process and we will begin their training. The volunteer firefighter recruitment efforts in the Palomino Lakes area has not yielded any volunteers. We conferred with our legal counsel and addressed our concerns. • The Cloverdale/Geyserville ad hoc committee met to discuss the sphere of influence issue that would include Cloverdale (or not include Cloverdale). Director Giovanatto and Director Southard also attended the meeting and reported we are continuing to move forward and not wait for the county or anyone else to lead the project. Chief Jenkins was not able to attend the last meeting but got feedback that the issue went full circle and we are now moving in the direction of providing a plan for the need. The tax exchange agreement was not discussed. Chief Jenkins is concerned that the chiefs need to get clear direction from their respective boards. We would like to get legal input on this issue to keep both boards on the same path. The MOU needs to reflect both boards' direction. Fred Peterson from GFPD reported that Geyserville sent out a letter to Supervisor Gore that included Cloverdale Fire support regarding the sphere of influence and suggested that the Cloverdale board do the same. He reiterated that they put a halt on the tax exchange agreement and suggested developing a plan that speaks to the money including the need for a 2<sup>nd</sup> station. Chief Jenkins stated the current MOU language is concerning as it portrays Cloverdale Fire as being a desperate state. Director Giordano stated that LAFCO would not progress without a solid plan. Board agrees that plan should include phases and that the sphere of influence and tax exchange agreement would be step one. Chief Jenkins would like more information before committing to any contracts for service. • We held an open house in October. There was low attendance but well received. • Cloverdale Family Apts is progressing. They want tenants in before Christmas. • The parking lot was resurfaced and work on the parking pad for the backup ambulance will proceed, weather permitting. • Training focus is on company standards and active shooter training. • 105 calls for October; 2 back to back; significant call was a structure fire on Portofino. Crews did a great job with help from CalFire, Geyserville. The mobile air unit was used and worked out great. • All equipment remains in service for both districts. 6570 air brake system was repaired and 6530 is having a light tower issue that is currently being worked on. • We held an EOC drill with the police department, city manager, and public works. Directors Avansino and Giordano attended the drill which was an earthquake scenario. Director Avansino was very proud of our crew. We will be having more drills in the future.
3. Volunteer Report – Captain Fletcher reported the volunteers and staff put up flags for Veterans Day Holiday. • Members have been doing fit testing for our new SCBAs and all testing and training will be complete and in service by January 1<sup>st</sup>.

**GOOD OF THE ORDER:** Director Giordano reminded the board that the board will cook for the December 7<sup>th</sup> Association dinner. • Fred Peterson requested we set up another SOI/tax exchange agreement ad hoc meeting. • Director Giovanatto will not be able to attend the December 12<sup>th</sup> board meeting.

**ADJOURNMENT:** The meeting adjourned at 6:36 p.m.

**NEXT MEETING DATE:** Regular Meeting December 12, 2016 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA