

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JULY 11, 2016
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board Vice President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on July 10, 2016

PLEDGE OF ALLEGIANCE: Led by Board Vice President Giovanatto

ROLL CALL:

Directors Present: Directors Avansino, Southard, Giordano, Giovanatto

Directors Absent: Johnson

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black; also present is Brian Elliott, FESC

AGENDA APPROVAL: Approved without change.

Director Giordano moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for June 14, 2016 Regular meeting

Director Avansino moved and Director Giordano seconded the motion to approve the Minutes of June 14, 2016 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report & year-end report
 - b.) Approval of Claims

Brian Elliott reported we are closing out our books by July 18th and estimate 20% more revenue than expenses due to strike team revenue and the bump in property taxes. With the new fee schedule, we were able to collect \$14,803 versus \$1,105 in 2014-2015. Employee expenses after the budget revision is at 4.9% under budget. The PERS costs were overfunded by 25%. We moved \$100,000 to Summit State Bank to start paying our operating expenses for July. We did not use our contingencies. We anticipate a carryover of approximately \$328,000. We requested \$100,000 from county district formation funds but have not heard back from the county as of yet and so it was not included in the preliminary budget. We plan to replace 6570 in 2017/2018.

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Director Avansino moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 01-17 establishing the 2016-2017 appropriations at \$1,776,451
Chief Jenkins reported this is our annual 2016/2017 appropriation limit set at \$1,776,451 by using the county's formula which includes a 5.3% increase per capita personal income; local population growth at .53%

Director Southard moved and Director Giordano seconded the motion to approve resolution 01-17 approving the 2016-2017 appropriations limit at \$1,776,451

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Biennial Review of Conflict of Interest Code
Conflict of Interest Code presented – no changes.
Director Avansino moved and Director Giordano seconded the motion to approve the conflict of interest code without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. Resolution 02-17 approving the agreement with Blomberg & Griffin for auditing services for the fiscal years 2015/2016, 2016/2017, and 2017/2018
Chief Jenkins reported the proposal from Blomberg & Griffin is for 3 years for auditing services which includes the state controllers report.

Director Avansino moved and Director Giordano seconded the motion to approve resolution 02-17 approving the agreement with Blomberg & Griffin for auditing service for the fiscal years 2015/2016, 2016/2017, and 2017/2018

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) –
Chief Jenkins reported we received our ISO report and improved our rating to 3 in Cloverdale within 5 miles of the station; over 5 miles is a rating of 10. We will be talking to ISO regarding what is required to improve the rating in the River Road/Palomino Lakes area. • We hired Aaron Merrill and Chris Elias as a seasonal apprentice positions. We will evaluate the position after fire season as a possible permanent position. • Fire prevention is very busy: Grocery Outlet, Vista View, Dollar General, etc. • We received our new air packs and will be continuing with training. • we had 151 calls for June. A significant call was a structure that was saved on Wilson Road. • Asti Winery annual dinner was well attended. • The Sonoma County Fire Districts Association dinner will be in Sonoma. • Ethics training for board members needs to be completed. • We are having difficulty scheduling the liaison meeting; currently scheduled for August 22nd at 5:30 pm. • Nomination period for the board election is July 18th through August 12th. • Various new projects are in process: Cloverdale Apartments, Grocery Outlet, Bear Republic on-site water treatment plant. • Wine Country to the Rescue will be July 16th
3. Volunteer Report – discussed above

GOOD OF THE ORDER: Chief Jenkins presented the board with personalized CFPD jackets. Jackets will be presented to the membership in recognition of the difficult/busy 2015 fire season.

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ADJOURNMENT: The meeting adjourned at 6:29 p.m.

NEXT MEETING DATE: Regular Meeting August 8, 2016 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA