

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR JANUARY 11, 2016
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Giordano at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on January 8, 2016

PLEDGE OF ALLEGIANCE: Led by Board President Giordano

ROLL CALL:

Directors Present: Directors Giovanatto, Giordano, Southard and President Johnson
Directors Absent: Director Avansino
Others Present: Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Giovanatto moved and Director Southard seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for December 14, 2015 Regular meeting

Director Giovanatto moved and Director Giordano seconded the motion to approve the Minutes of December 14, 2015 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

President Southard reported from the financial report submitted by Brian Elliott, FESC -- revenue is up 4.02%. Annual revenue from property taxes is up slightly, the largest increase in revenue this year will be from strike team reimbursement; • Personnel costs are 15.08% over budget due to strike team assignments; anticipate doing a budget revision. • Services and supplies are slightly over budget after deducting capital and reserve appropriations (new computer equipment purchases, etc). • We will recommend transferring \$125, 035 to apparatus. • As property tax increases so will our appropriation for RDA increment transfer back to the City. There is hope that some of the Countywide Fire Services Study settlement disbursement will be used to offset RDA losses. Personnel costs are being well managed and are within budget, with the exception of strike team expenses. With new construction starting a modest recovery, plan check fees, impact fees and eventually property tax revenue will increase in the next 18 to 24 months.

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Director Giovanatto moved and Director Giordano seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 07-16 approving the agreement with Sonoma Computer Products for computer network maintenance

No changes in the contract from 2015 – same hours and same rate.

Director Giordano moved and Director Southard seconded the motion to approve the agreement with Sonoma Computer Products for computer network maintenance for 2016,

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. LAFCO election -- Board agrees to submit vote for Al Giordano

Director Giovanatto moved and Director Southard seconded the motion to vote for Al Giordano for LAFCO position.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. Thank you letter – no discussion/action

REPORTS:

1. President's Report – none
2. Fire Chief Report (including subcommittee reports for budget, apparatus, building & liaison) – see attached report
3. Volunteer Report – discussed in chief's report

GOOD OF THE ORDER: update email address for President Johnson

ADJOURNMENT: The meeting adjourned at 6:13 p.m.

NEXT MEETING DATE: Regular Meeting February 8, 2016 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA



Cloverdale Fire Protection District

451 S. Cloverdale Blvd., Cloverdale, CA 95425, phone: 707-894-3545, fax: 707-894-2

CLOVERDALE FIRE PROTECTION DISTRICT January 2016 MONTHLY CHIEFS REPORT

**Submitted by:
Fire Chief Jason Jenkins**

OPERATIONS

Geyserville Fire Protection District Annexation discussion continues. Chief Turbeville, Mike Pigoni and I meet with Supervisor James Gore for continued discussion on the tax exchange agreement. Another meeting is scheduled for January 15th. We are working to reach an acceptable agreement prior to submitting to LAFCO. More information will be provided after our meeting on the 15th.

CFPD is exploring adding a second outside parking structure to the rear of the station to provide covered parking for our support trailers and the possibility of parking Cloverdale Ambulances third ambulance at our station. Having an ambulance at the station would provide an option for response when multiple medical aid calls are reported at the same time.

Staff has been working on purchasing wildland equipment as part of the Cal-Fire Safety Grant. The 50/50 matching grant will provide our members with new web-gear, fire shelters and other items such as fire hose and nozzles. The new items will equip and resupply many items that have been deferred over the past few years.

STATION

A gas line to supply the BBQ will be installed next week. The line is pre-plumbed as the extension line shall be fairly simple.

TRAINING

A combined Cloverdale/Geyserville 2016 training schedule has been completed. Geyserville Fire District has moved their regular training night to Wednesday so both department trains on the same night. This should provide more consistency and participation when we do the multi-company drills.

INCIDENTS

Total calls for 2015-1094

Total calls for December 94

Back to Back Calls for December 3

Notable Calls: CFPD assisted Geyserville with three structure fire on 1/7/2016. All fires were contained with minimal damage.

EQUIPMENT

All equipment remains in service for both districts. No problems to report.

EVENTS/ NOTICES

The CFPD Family Christmas Party was held December 18th

CFPD toy round up was held at the fire station December 20th.

The Cloverdale Volunteer Fire Installation Dinner is scheduled for February 27th
details will be mailed soon.