

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR SEPTEMBER 13, 2010
REGULAR MEETING**

Regular meeting was called to order at 6:00 p.m. by Board President Giovanatto at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on September 10, 2010

PLEDGE OF ALLEGIANCE: Led by Board President Giovanatto

ROLL CALL:

Directors Present: Directors Green, Hill, Avansino, and President Giovanatto
Directors Absent: Director Giordano
Others Present: Fire Chief, Brian Elliott, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Green moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for August 9, 2010 Regular meeting

Director Hill moved and Director Green seconded the motion to approve the Minutes of August 9, 2010 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Elliott reported expenses are at 18.33% and reflect some one-time annual payments and a transfer of \$58,000 to apparatus fund.

Director Green moved and Director Avansino seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Resolution 04-11 approving the 2010-2011 final budget.

Chief Elliott – final budget was presented at tonight’s meeting. Final numbers from the county were just received. There was very little change on the revenue side. We reallocated election cost with an increase in extra help due to the activity for engineer academy; communications (radios); \$1500 back in food/recognition as requested; office supplies; professional services for

firehouse software project, landscape and computer maintenance; lower LAFCO annual payment; water/sewer estimates came in lower; increased utilities for phone service from April, May & June from previous fiscal year; final budget does not include Amador contract. Building carryover reflects the USDA grant money; possibly installing solar hopefully funded by a grant; asphalt to be sealed. The balance of the USDA grant went in apparatus fund.; increased principle in case we purchase new equipment and pay down in order to obtain new debt.

Director Hill moved and Director Green seconded the motion to approve the 2010-2011 final budget.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Staff report regarding SAFER grant

Chief Elliott reported SAFER grant changes this year include 2 years fully funded and the District would not be liable for the 3rd year of the grant. The District can submit a waiver if not able to fund. We would like to submit for a rehire due to a layoff. We would also like to propose two additional apprentice non-contracted employees. The number one FEMA priority is to rehire because of a laid off employee to comply with NFPA 1710 and 1720. We will not jeopardize the original request of a rehire if we add the 2 additional employee requests. The District must show a viable effort to be able to continue the positions. The deadline to submit the application is September 17, 2010. Board agrees to proceed with option #3 listed in the staff report – “Replace the vacant position and hire two apprentice non-represented Firefighter/Engineer (meet and confer item). Annual cost for the replacement position \$117,608 plus annual cost for two apprentice firefighters (2912 hours times \$15.00 x 28.9% roll up or \$112,607) equals an annual cost of \$230,215.

4. Correspondence from Steven Allred – Resignation letter from Steven Allred

REPORTS:

1. President’s Report –none
2. Subcommittee Reports
 - a. Budget – discussed above
 - b. Apparatus – Chief Elliott reported We have the funds in the apparatus fund for the purchase of used equipment. We are currently shopping for a good interest rate.
 - c. Building – Chief Elliott reported We have funds in the building fund for upcoming building expenses.
 - d. Liaison – no meeting this month.
3. Volunteer Reports – Battalion Chief Blackmon reported new volunteers will begin their training; engineers academy starting; BBQ was very successful.
4. Fire Chief’s Report – see attached.

GOOD OF THE ORDER: Director Hill reported the FDAC new board member training will now take place in January or February. Chief Elliott reported the 9/11 ceremony went very well; staff and crew handled emergencies during the BBQ. Director Hill will not be attending the October board meeting.

ADJOURNMENT: The meeting adjourned at 6:57 p.m.

NEXT MEETING DATE: Regular Meeting October 11, 2010 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA